

## **SOUTH FYLDE LINE COMMUNITY RAIL PARTNERSHIP TERMS OF REFERENCE AND CODE OF CONDUCT**

### **1. Aims**

- 1.1 To develop the Blackpool South to Preston line as a showpiece regional railway with well used trains, a high level of community involvement, attractive station facilities, good co-ordination with other forms of transport and a service that meets the needs of local people and visitors.
- 1.2 To develop links with adjacent Community Rail Partnerships for example the East Lancashire CRP and the West of Lancashire CRP.
- 1.3 To work closely with Community Rail Lancashire, the Community Rail Network, the railway industry and other appropriate bodies.

### **2. Objectives**

#### **2.1 Rail Services and Facilities**

- 2.1.1 Support the provision of enhanced station facilities.
- 2.1.2 Support the provision of improved information and signage for users and visitors.
- 2.1.3 Support improved train/train and bus/rail co-ordination.
- 2.1.4 Support the improvement of walking and cycling routes to stations.
- 2.1.5 Support studies and initiatives to improve rail services and frequencies.
- 2.1.6 Support initiatives to improve journey times
- 2.1.7 Develop stations as gateways to/from their local community.
- 2.1.8 Develop links with tourism initiatives.
- 2.1.9 Develop links with environmental projects.
- 2.1.10 To work closely with Community Rail Lancashire to implement its 'Four Year Strategic Education Plan'.

## **2.2 Community Involvement**

- 2.2.1 To encourage community participation, particularly at stations.
- 2.2.2 To develop guided walk programmes.
- 2.2.3 To support and encourage the work of line user groups.
- 2.2.4 To support and/or establish 'station friends wherever possible.
- 2.2.5 To encourage community art initiatives at stations.
- 2.2.6 To engage with local schools, colleges, universities, community, faith groups etc.
- 2.2.7 To encourage local railway staff involvement in the CRP.
- 2.2.8 Develop funding bids to support the above (see Activity Plan).

## **2.3 Communication**

- 2.3.1 To work closely with Community Rail Lancashire on the development of <https://communityraillancashire.co.uk/>
- 2.3.2 To work closely with Community Rail Lancashire to develop social media links using Facebook, Instagram etc.
- 2.3.3 Develop appropriate literature to market and promote the lines (see Activity Plan)
- 2.3.3 Contribute to CRL's Annual Report.
- 2.3.4 Issue press/media releases.

## **3. Management of the Community Rail Partnership**

### **3.1 Management Group**

- 3.1.1 This group will be composed of the following people to be nominated by the named body:
  - 1 representative from Lancashire County Council
  - 1 representative from Blackpool Council
  - 1 representative from Community Rail Lancashire
  - 1 representative from the Community Rail Network
  - 1 from Fylde Borough Council

- 2 representatives from Northern – one being the Regional Communities and Sustainability Manager along with the Communities and Sustainability Director
- 1 representative from Network Rail
- 1 representative from Avanti West Coast
- 1 representative from TransPennine
- 1 representative from St Annes Town Council
- 1 representative from Friends of Lytham Station
- 1 representative from Friends of St Anne's Station
- 1 representative from Friends of Ansdell & Fairhaven Station
- 1 representative from Blackpool and Fylde Rail Users Association (BAFRUA)
- 1 representative from Blackpool Transport
- Other representatives may be asked to join the group

**Ex Officio members of the management group will include:**

- Community Rail Development Officer
- Community Rail Education Development Officer
- Northern station manager

### **3.2 Remit**

- To set and guide the strategic framework for the development of the CRPs.
- To set the agenda for the line's development in terms of building business cases for rail service developments and enhancements; interchange developments; station developments and infrastructure improvements in partnership with the railway industry.
- To monitor and review the annual Activity Plan and strategic education Plan.

- To meet at least every 3 months or more frequently if the volume of business requires. A meeting of the Management Group will be quorate if there are 4 members of the Group present of which 1 must be from Northern Rail.
- The Management Group will appoint a Chair, Vice Chair and Secretary and other officers as required. All officers to be appointed on an annual basis with an AGM to be held in April /May each year.
- The Management Group may establish sub groups to bring forward projects for implementation. Any sub groups that are established will be issue focused and will use the specialist knowledge of the individuals within the particular sub group.

#### **4. Code of Conduct**

I/We will at all times:

- Promote positive relationships to deliver positive outcomes and discussions.
- Champion diversity and inclusion, aiming to ensure that community rail is welcoming, engaging and respectful of everyone.
- Value others by listening and not making assumptions.
- Challenge bullying, harassment, intimidation and report all negative behaviour.
- Never act in a manner that could bring community rail into disrepute.