

# EAST LANCASHIRE COMMUNITY RAIL PARTNERSHIP AND CLITHEROE LINE COMMUNITY RAIL PARTNERSHIP JOINT ACTION PLAN 2021



Please note: all activity is still being affected by the Covid19 pandemic

To be adopted at the AGM on the 22<sup>nd</sup> April 2021

Version updated 16<sup>th</sup> April 2021

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Pupils of Ribblesdale High School producing artwork as part of the 'Along the Line' project

## I. Introduction

- I.1 Welcome to the 2021 Action Plan for the East Lancashire and Clitheroe Line CRP's.
- I.2 Both partnerships are delighted to have been (re)accredited by the DfT - for more details see section 2 below.
- I.3 The Action Plan considers known activities for the calendar year 2021 but, as ever, new developments will take place over the course of the plan and it may need to be updated to reflect these. These changes will be reported to the meetings of the East Lancashire & Clitheroe Line CRPs (Community Rail Partnerships) Joint Management Group. The financial information contained in the appendices is for the 2021/22 financial year. Further financial information is contained in the CRL Business Plan which can be viewed at [www.communityraillancashire.co.uk/crl-accountability/](http://www.communityraillancashire.co.uk/crl-accountability/).
- I.4 **For most of 2020 Covid-19 has had a significant impact on the work of both CRPs and the many station adoption groups.** Despite that there were some highlights. We successfully completed projects at Accrington and Ramsgrave & Wilpshire in partnership with Connecting East Lancashire (CEL); continued to have many meetings using a variety of virtual platforms; worked with Ribble Valley Borough Council following its successful bid to the Restoring Your Railway Ideas Fund to restore regular services between Clitheroe – Hellifield; seen the slow restoration of train services withdrawn in response to the first national lockdown and staff availability; despite social distancing station adoption groups have continued to make a difference at their stations; CRL established the award winning Virtual Education Network & managed to continue its education engagement work; we have worked with the newly formed Bolton & South Lancashire CRP and finally ‘Tales from DalesRail’ replaced the real thing as the service was suspended. There is much work to do but the start of 2021 looks to be every bit as challenging as 2020 and will require innovative ways to develop projects along both lines.
- I.5 This Action Plan fits into a longer-term plan for both lines as set out in the Terms of Reference see appendices 1 and 2. The Action Plan bases its assumptions on the aspirations of the partners to the CRPs as well as known sources of funding. However, as austerity is leading to significant changes to the availability of funding from local authorities some of the original assumptions are being challenged. It is, therefore, very welcome that Northern Trains Ltd (NTL) is committed to working with and supporting community rail partnerships and station friends groups through ComREG (Community Rail Executive Group).
- I.6 The plan recognises the formation of CRL as a not for profit company, limited by guarantee. CRL offers new opportunities for community rail in Lancashire to expand its range of activities, especially its educational engagement work.
- I.7 This Action Plan specifically covers the following lines:
- **The Clitheroe Line:** (Manchester Victoria) Bolton to Clitheroe via Darwen and Blackburn. This route is part shared with the new South East Lancashire CRP which looks after the Manchester to Bromley Cross section of line.

- **DalesRail** - Blackpool North to Carlisle via Preston, Blackburn, Clitheroe and the Settle – Carlisle line.
- **East Lancashire Line**: Preston to Colne.
- **The Todmorden Curve (Autism Friendly) Line**: Blackburn to Manchester Victoria/Wigan Wallgate via Burnley Manchester Rd and Todmorden. The first Autism Friendly Line
- In addition, the plan also supports **the inter - regional** Blackpool North to York service.

## 2. The Community Rail Development Strategy & Accreditation

2.1 The Community Rail Development Strategy (CRDS) was first launched in 2004 by the former Strategic Rail Authority and updated in 2007 by the DfT. Since then the strategy has remained unchanged and the DfT along with the DfT's National Community Rail Steering Group agreed in 2017 that the time had come to review and if necessary, update the CRDS.

2.2 After a consultation period the conclusion was that the CRDS needed to be updated to reflect changing circumstances in particular to better embrace the diversity and inclusion agenda. However, it was recognised that much of the former strategy was still fit for purpose and consequently has been incorporated into the new CRDS. Launched by Andrew Jones, MP on Thursday 15th November, 2018 the new CRDS called 'Connecting Communities with Railways: The Community Rail Development Strategy' contains 4 key themes, referred to as pillars, as follows:

- A. Providing a voice for the community.
- B. Promoting sustainable and healthy travel.
- C. Bringing communities together and supporting diversity & inclusion.
- D. Supporting Social and Economic Development.

The full strategy and the CRL press release supporting it can be viewed by using the following link to the CRL website:

<https://www.communityraillancashire.co.uk/news/new-community-rail-strategy-launched/>

or to the DfT website using the link below:

<https://www.communityraillancashire.co.uk/wp-content/uploads/2018/11/connecting-communities-with-the-railways-the-community-rail-development-strategy.pdf>

2.3 What marks the biggest change is that the former strategy designated lines as either community rail services or community rail lines or a combination of both as is the case for the Preston to Colne/Burnley Manchester Rd lines. However, the new CRDS is using a totally different approach so instead of designating lines, which will be phased out, it is now accrediting CRP's.

2.4 CRL and the 4 Lancashire CRPs have been formally accredited under the new DfT scheme. Accreditation must be renewed annually which for CRL needs to take place in October. Arrangements for this will be agreed with the DfT and the Community Rail Network.

### 3. Action Plan initiatives 2020/21

#### **IMPORTANT NOTE FOR 2021 many of the plans are still being AFFECTED by the Covid19 pandemic**

- 3.1 The ELCRP and CLCRP partnerships have identified in their Terms of Reference, see appendices 1 and 2, a key set of actions which the two partnerships plan to implement with the immediate actions set out in this Action Plan.
- 3.2 Progress in implementing the Action Plan is reviewed at each meeting of the Joint Management Group and the Plan is updated and re-issued annually at the AGM of the Joint Management Group held in April or May each year.
- 3.3 This Plan covers the key activities the Partnerships plan to carry out in 2021 subject to funding and human resources.
- 3.4 Both CRPs will continue to work closely with Community Rail Lancashire Ltd (CRL). CRL employs the staff who deliver projects for both CRPs.
- 3.5 Both Partnerships will take a proactive role in the working with Northern Trains Ltd and Avanti West Coast along with Network Rail (Nwr), Transport for the North/Rail North Partnership (TfN/RNP), Lancashire County Council (LCC), Connecting East Lancashire (CEL) until the 31<sup>st</sup> March, 2021, Blackburn with Darwen Council (BwD), Pendle Borough Council, Transport for Greater Manchester (TfGM), Ribble Valley Borough Council (RVBC), South Ribble Borough Council (SRBC), Ribble Valley Rail (RVR), the South East Lancashire Community Rail Partnership & Bolton Station Community Development Partnership, the Friends of Pendle Stations and others to contribute to the delivery of improved local rail services.
- 3.6 The Partnerships will continue to manage and monitor their work through the Joint Management Group which meets at least every 3 months.

#### **3.7 Key objectives in 2021:**

#### **3.8 The Clitheroe Line and East Lancashire Line CRPs will have the following shared key objectives:**

- 3.9 To maintain accreditation of both CRPs.
- 3.10 To invite Northern to appoint two representatives to attend Joint Management Group meetings and sub group meetings of which one will be the Regional Community and Sustainability Manager.
- 3.11 To take an active role in Northern's Community Rail Executive Group (ComREG).
- 3.12 To work with Northern and Network Rail on plans to develop the Clitheroe and East Lancashire lines and stations, including the development of stations as community and connectional hubs.
- 3.13 To take an active role in the fostering and development of station partnerships in association with Northern.
- 3.14 During 2020 both partnerships will take an active role in the development of CRL Ltd and have appointed a Director to serve on the Board.

- 3.15 Continue to engage with local and regional stakeholders using 'Reading Between The Lines', CRL's Annual Report, social media and the CRL websites.
- 3.16 Continue to engage with local schools, colleges, universities and youth groups to promote rail travel; the 'Passport to Safer Rail Travel'; the Railway Confidence, including the Autism Friendly Line; On Track to Train and Women who Wander programmes and contribute to the 'Down the Line' website.
- 3.17 Continue the development of [www.communityrail Lancashire.co.uk](http://www.communityrail Lancashire.co.uk) and [www.dalesrail.com](http://www.dalesrail.com) as well as CRL's social media Facebook page and Twitter feed @crl\_live.
- 3.18 To secure further improvements to the timetable and train capacity and to work with Northern's timetabling team to deliver service and connectional improvements.
- 3.19 To continue the development of a programme of graded guided walks through DalesRail and across the East Lancashire and Clitheroe Lines.
- 3.20 To collaborate with the South East Lancashire CRP on joint projects such as self-guided walks in the Bolton area and along the Clitheroe line to Bolton line.
- 3.21 To work with CRL to produce an Annual Report.
- 3.22 To secure funding to support the work of the 2 partnerships.
- 3.23 To work with Network Rail and Northern to monitor service reliability and delivery.
- 3.24 To submit appropriate applications to the Community Rail Development Fund (CRDF), Community Rail Network Small Grants Fund, TfGM's Small Grants Fund and Northern's/ComREGs Seed Corn fund.
- 3.25 To look for other funding opportunities to support this Action Plan.
- 3.26 To support the regeneration of East Lancashire.
- 3.27 To support the development and implementation of Local Transport Plans for LCC and BwD, the East Lancashire Highways & Transportation Masterplan; the Lancashire Strategic Transport Prospectus, the Rail North 'Long Term Rail Strategy' (LTRS), TfN's Strategic Transport Plan and CEL's Action Plan.
- 3.28 Line specific initiatives**
- 3.29 Clitheroe Line Community Rail Partnership (Manchester to Clitheroe, DalesRail & Ribble Valley Rambler)**
- 3.29.1 To assist in the recovery of the line following the impact of the Covid-19 pandemic on patronage. This will be measured through data provided by Northern.
- 3.29.2 To continue to promote the use of the education resource room at Accrington Eco Station.

3.29.3 To support key community events such as the Clitheroe Beer Festival and the Clitheroe Food Festival (assuming they go-ahead in 2021).

**3.30 East Lancashire Community Rail Partnership (Preston – Colne, Blackburn – Manchester via Todmorden and Blackpool – York)**

3.33 To assist in the recovery of the line following the impact of the Covid-19 pandemic on patronage. This will be measured through data provided by Northern.

3.34 To support Pendle Borough Council’s application to the Restoring Your Railway Ideas Fund this seeks to improve the capacity of the Rose Grove to Colne line.

3.35 To continue to promote the Todmorden Curve service to Manchester Victoria.

3.36 To continue to develop the Todmorden Curve service as an Autism Friendly Line.

3.37 To develop use of the Educational and Community Room at Accrington Eco Station.

3.38 To continue to develop the community room at Burnley Manchester Rd station as CRLs Training Hub and ‘Place of Welcome’.

3.39 To support the internationally famous ‘Colne Rhythm & Blues Festival’ – assuming the event goes ahead in 2021.

**Attached to the Action Plan are:**

- Appendix 1 Terms of Reference for the East Lancashire CRP
- Appendix 2 Terms of Reference for the Clitheroe Line CRP
- Appendix 3 Service Level Commitment between CRL and Northern.
- Appendix 4 Active station partnerships that work with the CL and EL CRPs.
- Appendix 5 The management committee
- Appendix 6 EL & CL CRP project summary and update 2020/21
- Appendix 7 Financial update
- Appendix 8 Passenger Footfall Data
- Appendix 9 Marketing and promotional Plan



**Pupils from Hyndburn Park primary School in Accrington taking part in the memorable**

## 2020 Joint Activity Plan

All activity is being affected by the Covid19 pandemic which is severely impacting on many of our planned activities.

Key:

**CEL – Connecting East Lancashire**  
**CIC – Community Interest Company**  
**ComREG – Community Rail Executive Group**  
**CRDF – Community Rail Development Fund**  
**CRDS - Community Rail Development Strategy**  
**CRL – Community Rail Lancashire**  
**CRN – Community Rail Network**  
**DfT - Department for Transport**  
**LCC - Lancashire County Council**  
**NTL – Northern Trains Ltd**  
**NwkR – Network Rail**  
**SLC – Service Level Commitment**  
**RBTL - Reading Between The Lines**  
**RNP - Rail North Partnership**  
**RVBC – Ribble Valley Borough Council**  
**RVR – Ribble Valley Rail**  
**SELCRP - South East Lancashire CRP**  
**SOBC – Strategic Outline Business Case**  
**SRBC – South Ribble Borough Council**  
**TfN - Transport for the North**  
**TOR - Terms of Reference**

The link to the new CRDS will be shown using the following letters throughout the table below:

- A. Providing a voice for the community;**
- B. Promoting sustainable and healthy travel;**
- C Bringing communities together and supporting diversity & inclusion; and**
- D Supporting Social and Economic Development.**

Activity	Task	Link to Community Rail Dev Strategy (CRDS) and CL&ELCRP Terms of Reference (ToR)	Output/Measure	Comment/outcomes/update
<b>API CRP Development</b> <b>Champion:</b> <b>RW.</b>	<ul style="list-style-type: none"> <li>• To work with CRL to implement its Business Plan and 4 year Strategic Education Plan 2019 to 2022.</li> <li>• To provide reports as required to CRL for ComREG meetings.</li> <li>• To provide input to Northern's annual community rail report.</li> <li>• To attend the annual Northern community rail conference.</li> <li>• To be represented at the annual DfT community rail conference.</li> <li>• To work with LCC and BwD on LTP4</li> <li>• To arrange with the CRN the annual accreditation meeting.</li> <li>• To be a member of the Community Rail Network.</li> <li>• To hold at least 4 meetings of the joint management group including the AGM and continue to review and update the action plan, terms of reference and</li> </ul>	<b>CRDS</b> A & C  <b>TOR</b>	<ul style="list-style-type: none"> <li>• Provide input into CRLs 2021 Business Plan. (RW)</li> <li>• Implement the parts of CRLs 4 year Strategic Education Plan that relate to the 2 CRPs (see also AP7). (RW)</li> <li>• Attend the DfT's annual Community Rail conference. (MB/CH &amp; SC for EL/CL CRPs and RW for CRL)</li> <li>• Attend the annual Northern/ComREG community rail conference. (Team by invite)</li> <li>• At least 4 joint management group meetings held, including the AGM. (RW)</li> <li>• By April 2021 Action Plan drafted and circulated to all members of the CRPs. (RW)</li> <li>• By April 2021 Northern will have confirmed funding towards the 2 CRPs. (RW)</li> <li>• Regular news items provided through the websites and social</li> </ul>	<ul style="list-style-type: none"> <li>• January 2021 – dates for the 4 Joint Management group meetings agreed.</li> <li>• Both partnerships are members of the CRN</li> <li>• January 2021 CLCRP and SELCRP joint attendance at CRP meetings agreed.</li> <li>• 11<sup>th</sup> February 2021: CRLs Business Plan presented to CRL Board.</li> <li>• March 2021 input to CRL's Annual Report.</li> <li>• 8<sup>th</sup>, 9<sup>th</sup>, 15<sup>th</sup> &amp; 16<sup>th</sup> March attended the Community Rail Conference</li> <li>• March draft 2021 Action Plan circulated to members in advance of the AGM to be held on the 22<sup>nd</sup> April.</li> <li>•</li> </ul>

	<p>membership of the 2 CRPs.</p> <ul style="list-style-type: none"> <li>To reach stakeholders by contributing to CRL's 'Reading between The Lines' newsletter, Annual Report and websites, twitter feed, Facebook page and Instagram.</li> <li>To continue to develop new ways to engage with stakeholders.</li> <li>To contribute to the employment of the 2 Community Rail Development Officers (CRDOs).</li> <li>To engage with and develop mutual projects with the South East Lancashire CRP.</li> </ul>		<p>media outlets managed by CRL. (SC)</p> <ul style="list-style-type: none"> <li>Reciprocal membership agreed between the Clitheroe Line CRP &amp; the South east Lancashire CRP. (RW)</li> </ul>	
<p><b>AP2 Funding Champion RW</b></p>	<ul style="list-style-type: none"> <li>To secure core funding for the partnership.</li> <li>To develop funding bids to support a range of projects including from the Community Rail Development Fund; Northern's seed corn fund, and CRNs &amp; TFGMs small grant funds.</li> </ul>	<p><b>CRDS</b> The new CRDS requires an accredited CRP.</p>	<ul style="list-style-type: none"> <li>By April 2021 Northern confirm core funding towards the 2 CRPs. (RW)</li> <li>By April 2021 confirm contribution to core funding from Avanti (West Coast Partnership)</li> <li>To submit funding applications to the CRDF, CRN Small Grants Fund, TFGM's small grants fund, Northern Seed Corn fund etc. (RW &amp; Team)</li> <li>To work with LCC and BwD in support of the DfT Access Fund 2017 - 2021 (Connecting East Lancashire). (RW, CH &amp; Team)</li> </ul>	<ul style="list-style-type: none"> <li>CEL finishes March 2021 with agreement reached on contributions to projects being managed by Pendle BC, Ribble Valley BC and CRL.</li> </ul>

<p><b>AP3</b>  <b>Timetable and Train Service Developments</b>  <b>Champion:</b>  <b>RW</b></p>	<ul style="list-style-type: none"> <li>• <b>2021 Objectives</b></li> <li>• <b>Manchester Recovery Task Force</b></li> <li>• Respond to consultation</li> <li>• <b>North West Manchester Rail Network study – TfGM</b></li> <li>• To be involved in TfGMs NW Manchester Rail Network Study</li> <li>• <b>Ribble Valley Line</b></li> <li>• To work with Ribble Valley BC on its Restoring Your railway project to improve connectivity along the Ribble Valley Line.</li> <li>• To work with Northern to look at an earlier first train to Manchester via Darwen.</li> <li>• To work with the rail industry &amp; RNP/TfN to find ways to improve journey times between Clitheroe and Manchester via Darwen &amp; over the Copy Pit route.</li> <li>• <b>DalesRail</b></li> <li>• To extend the reach of DalesRail through the introduction of dedicated bus links to Richmond &amp; Malham (on hold to 2022).</li> <li>• <b>Todmorden Curve</b></li> <li>• To continue to discuss with Northern, TfN/RNP improvements to the service especially journey times.</li> </ul>	<p><b>CRDS</b>  C &amp; D  <b>ToR</b>  To improve rail services</p>	<ul style="list-style-type: none"> <li>• <b>Manchester Recovery Task Force</b></li> <li>• Prepare joint response to the MRTF consultation with CRL and the other 2 Lancashire CRPs. (RW)</li> <li>• <b>North West Manchester Rail Network Study – TfGM</b></li> <li>• To be involved in this study through workshops. (MB &amp; RW)</li> <li>• <b>Todmorden Curve</b></li> <li>• Continue to promote the improved journey times to Manchester Victoria from Accrington and Burnley Man Rd through posters, pocket timetables, social media and the CRL website. (SC)</li> <li>• Work with Rail North/TfN etc. to look at ways to improve journey times for services using the Copy Pit route. (RW)</li> <li>• <b>Clitheroe/Blackburn to Manchester</b></li> <li>• Work with the rail industry, RNP/TfN, LCC &amp; RVBC to develop the case for developing rail services in the Ribble Valley. (RW)</li> <li>• Work with TfN and Northern to develop the case for the extension of the 23:00 ex Manchester Victoria to Blackburn service to Clitheroe.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Manchester Recovery Task Force</b></li> <li>• January 27<sup>th</sup> with CRL took part in workshop organised by TfN.</li> <li>• March: CRL submitted response on behalf of the CRPs.</li> <li>• <b>North West Manchester Rail Network Study – TfGM</b></li> <li>• MB &amp; RW attended workshop on 26<sup>th</sup> January 2021. Ideas presented on Clitheroe and East Lancashire lines.</li> <li>• Notes received from consultant AECOM.</li> <li>• <b>Ribble Valley Line</b></li> <li>• January 2021 Ribble Valley Line: CRL (and CLCRP) is part of the project team set up by RVBC to look at the development of services between Clitheroe and Hellifield (and beyond) as part of the .RYR Ideas Fund.</li> <li>• January 2021 Network Rail Capacity Analysis for the RVL produced.</li> <li>• March 2021 SOBC produced and submitted to DfT by RVBC for the RYR project.</li> <li>• <b>DalesRail</b></li> <li>• Service starts 16<sup>th</sup> May – guided walk programme starts 6<sup>th</sup> June dependent on Covid-19 restrictions.</li> </ul>
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	<ul style="list-style-type: none"> <li>• <b>East Lancashire Line</b></li> <li>• Assist Pendle BC's application to the DfT's RYR Ideas Fund to improve the capacity and frequency of trains between Rose Grove and Colne.</li> </ul>		<ul style="list-style-type: none"> <li>• Develop the case for an earlier weekday service from Blackburn to Manchester. (RW)</li> <li>• <b>DalesRail</b></li> <li>• Agree TT for 2021. (RW)</li> <li>• Continue dialogue with partners on extending the reach of DalesRail. (RW)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>East Lancashire Line</b></li> <li>• 16<sup>th</sup> March: Pendle BC submitted bid to RYR Ideas Fund for the capacity enhancement along Colne – Rose Grove line.</li> </ul>
<p><b>AP4</b> <b>DalesRail 2020</b> <b>Champion:</b> <b>RW &amp; CW</b></p>	<ul style="list-style-type: none"> <li>• To extend the reach of DalesRail through the provision of connecting bus links in partnership with the Dales &amp; Bowland CIC.</li> <li>• To develop a comprehensive guided walk programme in partnership with the Lancashire Rail Ramblers.</li> <li>• To review fares with Northern.</li> <li>• To develop a marketing and promotional plan in partnership with Northern and the Lancashire Rail Ramblers.</li> <li>• To target potential new markets to use DalesRail including university students and walking groups.</li> <li>• To promote the service and leisure opportunities through the DalesRail website and special events.</li> <li>• To promote the health benefits of DalesRail.</li> <li>• To monitor usage throughout</li> </ul>	<p><b>CRDS</b> B &amp; C <b>ToR</b> Provide Improved rail services and contribute to sustainable tourism development.</p>	<ul style="list-style-type: none"> <li>• Guided walk programme produced by the Rail Ramblers by January 2021. (CW)</li> <li>• Update fare structure to accommodate proposed bus links (RW)</li> <li>• Posters and brochure produced by April 2020. (SC &amp; RW)</li> <li>• Maintain <a href="http://www.dalesrail.com">www.dalesrail.com</a> &amp; social media links throughout the season. (SC)</li> <li>• Continue to discuss with the Dales &amp; Bowland CIC dedicated bus links from 2022 that will 'extend the reach of DalesRail'. (RW)</li> </ul>	<ul style="list-style-type: none"> <li>• February guided walk programme produced by the Lancashire Rail Ramblers taking account of the current &amp; proposed changes to Covid-19 restrictions.</li> <li>• January 2021 new fare structure in place for DalesRail.</li> <li>• On-going <a href="http://www.dalesrail.com">www.dalesrail.com</a> website regularly updated.</li> <li>• March quotes obtained for 2021 poster and brochure.</li> </ul>

	<p>the season.</p> <ul style="list-style-type: none"> <li>To use <a href="http://www.dalesrail.com">www.dalesrail.com</a> and social media to promote DalesRail.</li> </ul>			
<p><b>AP5 Station &amp; other developments</b> <b>Champion: SC &amp; CH</b></p>	<ul style="list-style-type: none"> <li>To support station partnerships and help them develop projects based on their community and station.</li> <li>To work with local communities and rail user groups to form new Station Partnerships.</li> <li>To investigate scope for community art projects with schools linked to the national curriculum.</li> <li>To work with the South East Lancashire CRP &amp; Bolton Station Community Partnership.</li> <li>To develop and improve access to stations including cycling and walking routes (<i>linked to Connecting East Lancashire project</i>).</li> <li>Take part in the development of cycling projects at Clitheroe.</li> <li>To work with the rail industry, government bodies and other organisations to secure access improvements at stations especially through the Access for All fund and Northern Access Fund.</li> <li>To continue discussions with Avanti about community-based projects at Preston station.</li> </ul>	<p><b>CRDS</b> A, B, C &amp; D</p> <p><b>ToR</b></p> <p>To provide improved station facilities, improved integration, encouraging active travel eg walking &amp; cycling and to encourage community participation at stations &amp; community art initiatives</p>	<ul style="list-style-type: none"> <li>Launch joint CRP &amp; CEL project 'Along the Line' at Ramsgreave &amp; Wilpshire. (CH &amp; SC)</li> <li>Work with Rishton Prospects to complete the Mills to Tower project. (SC &amp; RW) and agree licence with Network Rail (RW)</li> <li>Work with SRBC and partners on projects at Bamber Bridge &amp; Lostock Hall. (SC).</li> <li>Complete CEL station, walking and cycling projects in Pendle, Ribble Valley and Hyndburn. (CH)</li> <li>Engage with the Ribble Valley Cycling Development Group - RVCDG (Breaking Cycles) on projects based around Clitheroe &amp; Clitheroe Interchange. (CH)</li> <li>Support Crosshill Special Sch who have adopted Blackburn. (KM)</li> <li>Support Broadfield Special School who have adopted Accrington Community Garden. (RW)</li> <li>Develop a new project with Newfield school with Alastair Nicholson (SR)</li> <li>Promote the use of the</li> </ul>	<ul style="list-style-type: none"> <li>19<sup>th</sup> January 2021 Virtual launch of the 'Along the Line' project.</li> <li>CRP attends meetings of the RVCDG. Terms of reference agreed for the group.</li> <li>February: letter of support to Pendle Borough Council re Town Bid supporting improved walking/cycling routes to Nelson station.</li> <li>March final films for the three CEL projects completed – see link below: <a href="https://communityraillancashire.co.uk/lets-connect/">https://communityraillancashire.co.uk/lets-connect/</a></li> <li>Licence agreed with Network Rail for Rishton.</li> <li>March hanging basket project completed at Preston station jointly with Avanti. Discussions on next projects underway.</li> <li>March: final CEL projects agreed with partners in Pendle, Ribble Valley &amp; Hyndburn.</li> <li>March: CEL signage project progressed by CRL.</li> <li>March: outline of recycling project agreed with Alastair Nicholson and Newfield Sch – artwork to be displayed underneath banner at Blackburn station.</li> </ul>

	<ul style="list-style-type: none"> <li>• Complete the Mills to Tower project at Rishton.</li> <li>• To develop a station project with Newfield School, Blackburn.</li> <li>• Complete Back on Track project joint with Karen Allerton and Child Action NW (CANW).</li> </ul>		<p>Accrington Eco Station Resource Centre for education and community use. (CRL Team)</p> <ul style="list-style-type: none"> <li>• Develop Accrington and Burnley Man Rd as 'Places of Welcome' (SR)</li> <li>• Promote the use of the community room at Burnley Manchester Rd as a 'training hub'. (Team)</li> <li>• Work with Lancashire County Council to promote extension to the car park at Burnley Manchester Rd due to open September 2020. (RW)</li> <li>• Work with LCC and Northern to agree new underleases for the CRL rooms at Accrington and Burnley Manchester Rd (RW)</li> <li>• Work with the rail industry, government bodies and other organisations to implement Access for All schemes at Accrington (Mid Tier programme) and Burnley Man Rd (full A4A). (RW)</li> <li>• To look at the potential for developer and A4A contributions for access improvements at Langho station. (RW)</li> <li>• Support station partnerships as required and attend meetings on an ad hoc basis. (SC &amp; CH)</li> <li>• Support the development of new</li> </ul>	<ul style="list-style-type: none"> <li>• 21<sup>st</sup> April: installation of replacement artwork at RGW and installation of Back on Track artwork at Darwen..</li> </ul>
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			<p>station partnerships targets in 2020 are Pleasington, Mill Hill &amp; Cherry Tree. (CH &amp; SC)</p> <ul style="list-style-type: none"> <li>• To work with Avanti to look at the potential for a community hub and community and school-based projects at Preston station. (CH &amp; KM)</li> <li>• Back on Track completed with artwork displayed at Darwen station. (CH, RW &amp; SC)</li> <li>• Connecting Brierfield: to produce artwork to promote cycle routes from Brierfield station to be placed on the cycle shelter. (CH)</li> </ul>	
<p><b>AP6 Marketing &amp; communication</b></p> <p><i>(see also AP4 DalesRail and marketing and promotional plan at Appendix 9.</i></p>	<ul style="list-style-type: none"> <li>• To implement marketing activities along both lines in partnership with Northern Rail, local bus operators and others.</li> <li>• To support rails recovery following the Covid-19 pandemic</li> <li>• Provide news items etc for the CRL websites and social media feeds.</li> <li>• To produce pocket sized timetables and posters for the Todmorden Curve &amp; Clitheroe Line services.</li> <li>• Work with CEL on mini films to celebrate the projects at Brierfield, Ramsgreave &amp; Wilpshire &amp; Accrington.</li> </ul>	<p><b>CRDS</b> A, B &amp; D</p> <p><b>ToR</b> Sustainable development. active travel and community involvement</p>	<ul style="list-style-type: none"> <li>• Marketing plan developed for DalesRail. (RW &amp; SC)</li> <li>• Produce mini timetables for the Todmorden Curve and Clitheroe Line. (SC)</li> <li>• Distribution of mini timetables in Ribble Valley co-ordinated by CLCRP and RVR. (MB &amp; SC)</li> <li>• Two guided walk programmes for the EL and CL led by the Lancashire Rail Ramblers. (SC &amp; CW)</li> <li>• Lancashire Rail Ramblers to update on numbers on the guided walks throughout the year. (CW)</li> <li>• Support the Colne Rhythm &amp;</li> </ul>	<ul style="list-style-type: none"> <li>• <b>DalesRail</b></li> <li>• See AP4.</li> <li>• <b>Let's Connect</b></li> <li>• 19<sup>th</sup> January: virtual launch of Along the Line – artwork project at Ramsgreave &amp; Wilpshire. Best practice paper produced.</li> <li>• Promotional films completed for the three projects: <a href="https://communityrailancashire.co.uk/lets-connect/">https://communityrailancashire.co.uk/lets-connect/</a></li> <li>• Along the Line best practice paper can be seen at: <a href="https://communityrailancashire.co.uk/wp-content/uploads/2021/01/Along-the-Line.pdf">https://communityrailancashire.co.uk/wp-content/uploads/2021/01/Along-the-Line.pdf</a></li> </ul>

	<ul style="list-style-type: none"> <li>• To work with adjoining CRPs to promote and develop 'The Amazing Women by Rail' campaign.</li> <li>• To support special events in East Lancashire such as the Colne Rhythm &amp; Blues Festival, Clitheroe &amp; Pendle Beer Festivals.</li> <li>• To run a Music Train for the opening day of the Colne R&amp;B Festival (Friday xx August).</li> <li>• To maintain and refresh the CRL branded poster boards.</li> <li>• To contribute to CRL's 'Reading Between the Lines'/newsletters (see API).</li> <li>• To contribute to CRL's annual report and Northern's annual Community Rail Report.</li> </ul>		<p>Blues Festival over the August Bank Holiday weekend. (SC)</p> <ul style="list-style-type: none"> <li>• Work with CRL to develop entries for the 2020 Community Rail Awards. (Team)</li> <li>• Identify new sites to install branded poster panels, including Burnley Central. (SC).</li> <li>• Carry out maintenance of all CRL branded notice boards and running in boards. (SC)</li> <li>• Update the CRL and Down the Line websites and refresh @crl_live Twitter feed and related social media sites. (SC &amp; Team)</li> <li>• Contribute to CRLs RBTL and Annual Report. (MB, RW, SC &amp; Team).</li> <li>• Contribute to Northern's annual Community Rail report. (MB, RW and Team).</li> <li>• Let's Connect: 3 x mini films produced for Brierfield, Accrington and Ramsgrave &amp; Wilpshire. (CH and Team)</li> <li>• Collaborate with the SE Lancashire CRP on its 'Clock Tower Trails' from Bolton and a self-guide walk from Bolton to Bromley X (RW &amp; PS)</li> <li>• To produce a film about Rachel Kay Shuttleworth to support Amazing Women by Rail working with Huckleberry Films,</li> </ul>	<ul style="list-style-type: none"> <li>• <b>CRL website</b></li> <li>• On-going contributions to CRL websites and twitter/social media regularly updated.</li> <li>• 19<sup>th</sup> January virtual launch of 'Along the Line' at Ramsgrave &amp; Wilpshire station.</li> <li>• <b>Amazing Women by Rail:</b></li> <li>• Special area on CRL website for this promotion.</li> <li>• Short video about Ethel Carnie Holdsworth: <a href="https://www.youtube.com/watch?v=uhCtTsOw6yA">https://www.youtube.com/watch?v=uhCtTsOw6yA</a></li> <li>• March/April: Huckleberry Films develop proposal for animation about life of Rachel Kay-Shuttleworth involving local artist Cath Ford and Padiham Green CofE Primary School.</li> <li>• April: CRDF application submitted to CRN</li> <li>• <b>Other projects</b></li> <li>• February: reports submitted to Northern's annual Community Rail report.</li> <li>• March: reports submitted to CRLs Annual Report.</li> <li>• March: EL &amp; CL guided walk programme to restart in September.</li> <li>• March: Colne R&amp;B International Festival cancelled.</li> </ul>
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			<p>Padiham Green School and artist Cath Ford. (RW &amp; SR).</p> <ul style="list-style-type: none"> <li>To develop and launch trial walk video of the Padiham Greenway and Gawthorpe Hall from Rose Grove. (CH)</li> <li>BwD looking to produce a poster to promote the Weavers Wheel cycling/walking trail at Blackburn station. (MT/CH)</li> <li>To promote walking and cycling routes from Pendle stations in partnership with CRT, PBC, PLT and LCC. (CH)</li> </ul>	
<p><b>AP7</b></p> <p><b>School, College &amp; University &amp; apprentice engagement 'Educating the Passengers of the Future'</b></p> <p><b>SH.</b></p>	<ul style="list-style-type: none"> <li>For details refer to CRLs Education 4 Year Strategic Plan 2019 to 2022 inclusive.</li> <li>Full details can be viewed at: <a href="http://www.communityraillancashire.co.uk/crl-accountability">www.communityraillancashire.co.uk/crl-accountability</a></li> </ul>	<p><b>CRDS</b></p> <p>A, B, C &amp; D</p> <p><b>ToR</b></p> <p>To develop links with local schools, specialist schools, colleges and Universities.</p>	<ul style="list-style-type: none"> <li>It is planned to work with at least 8 primary schools involving 12 classes who will take part in the Educating the Passengers of the Future (SR, KM)</li> <li>All pupils involved in the programme will be issued with CRLs 'Passport to Safe Rail Travel' and usage monitored as set out in CRLs '4 year strategic education plan'. (SR, KM)</li> <li>It is planned to work with 6 specialist schools as part of CRLs 'Railway Confidence Programme' and the 'On Track to Train Programme'. (KM)</li> <li>Support the Northern Apprentices and their projects at Blackburn and Garforth. ( KB, SR &amp; SC).</li> </ul>	<ul style="list-style-type: none"> <li>By March 2021 input into CRL's '4 Year Strategic Education Plan'.</li> <li><b>Autism Friendly Line</b></li> <li>February: Autism Friendly Line – two trial walk through films produced for Accrington and Rose Grove.</li> <li>March: Huckleberry Films commissioned to do a series of walk through films for stations called at by the Todmorden Curve service.</li> <li>Angel Chrome approached to do 2 x 360 degree walk through films for Blackburn &amp; Manchester Victoria.</li> <li>March: bid prepared for Northern's Access Fund.</li> <li>AFL focus group established.</li> <li><b>Other projects</b></li> </ul>

			<ul style="list-style-type: none"> <li>• Involve Ribblesdale Secondary Sch, Clitheroe, Blackburn College and the Alzheimer's Society Wilpshire group in a project at Ramsgreave &amp; Wilpshire. (CH, SR &amp; KM).</li> <li>• Involve Peel Park and Hyndburn Park Primary schools in Accrington in the 'Memorable Journeys' project.</li> <li>• Continue to develop the Autism Friendly Line (KM)</li> </ul>	<ul style="list-style-type: none"> <li>• March: Newfield school project discussed with Alastair Nicholson and the school.</li> <li>• March: Padiham Green Sch to be involved in Rachel Kay-Shuttleworth project.</li> <li>• March: Preston station art projects discussed with Avanti for over bridges. Likely to involve UCLan and/or local college.</li> </ul>
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**Abbreviations used:**

**CH** – Caroline Holden

**CW** – Craig Ward (Lancashire Rail Ramblers)

**KB** - Karen Bennett

**KM** – Katie Musgrove

**MB** – Marjorie Birch

**MT** – **Melanie Taylor**

**SC** – Simon Clarke

**SR** – Shahiesta Raja

**RW** – Richard Watts

## Appendix I – ELCRP Terms of Reference

### EAST LANCASHIRE COMMUNITY RAIL PARTNERSHIP TERMS OF REFERENCE AND CODE OF CONDUCT

#### 1. Aims

- 1.1 To develop the Preston to Colne line as a showpiece regional railway with a high level of community involvement, attractive station facilities, good co-ordination with other forms of transport and a service that meets the needs of local people and visitors and in so doing provides value for money for passengers and taxpayers.
- 1.2 To develop the line as a national demonstration project focussing on social enterprise and sustainable development along a rail corridor.
- 1.3 To develop links with adjacent Community Rail Partnerships especially the Clitheroe Line Community Rail Partnership.
- 1.4 To work closely with Community Rail Lancashire.

#### 2. Objectives

##### 2.1 Improved Rail Services and Facilities

- 2.1.1 Improved station facilities.
  - 2.1.2 Improved information for users and visitors.
  - 2.1.3 Improved train connections at Blackburn, Preston and Manchester.
  - 2.1.4 Improved bus links.
  - 2.1.5 Better park and ride facilities.
  - 2.1.6 Improved quality of rolling stock.
  - 2.1.7 Improved service frequencies.
  - 2.1.8 Improved journey times
  - 2.1.9 Examination of direct links to Manchester Piccadilly and Manchester Airport.
  - 2.1.10 New station facilities where appropriate.
  - 2.1.11 Develop stations as gateways to the local community.
  - 2.1.12 To work closely with Community Rail Lancashire to implement its 'Four Year Strategic education Plan'.
  - 2.1.13 To work closely with Community Rail Lancashire to agree the key objectives for the CRDOs.
  - 2.1.14 Improve walking routes between stations and their hinterland.
- 2.2 Before projects are progressed they will need to be assessed through the development of an appropriate Business Case or Market Assessment and where funds are likely to be available for implementation.

## **2.3 Sustainable Development**

- 2.3.1 To develop links with regeneration and tourism agencies in the corridor to ensure that the railway is at the heart of sustainable development strategies. This may include:
- 2.3.2 Links with the housing market renewal.
- 2.3.3 Links with environmental projects.
- 2.3.4 Encouraging community enterprise along the line.
- 2.3.5 Develop links with tourism initiatives.

## **2.4 Community Involvement**

- 2.4.1 To encourage community participation, particularly at stations.
- 2.4.2 To support and encourage the work of line user groups.
- 2.4.3 To establish 'station friends wherever possible.
- 2.4.4 To encourage community art initiatives at stations and on the train.
- 2.4.5 To engage with local schools, colleges and universities.
- 2.4.6 To become a member of relevant local LCEPs (Local Cultural Education Partnerships).
- 2.4.7 To encourage local railway staff involvement in the CRP.
- 2.4.8 To involve local and regional organisations in informing the work of the partnership through the development of a stakeholder reference group (this will be undertaken jointly with the Clitheroe Line CRP).

## **2.5 Landscape and Heritage**

- 2.5.1 To develop the railway as a means of accessing the natural landscape, country parks and other recreational facilities.
- 2.5.2 To maintain and improve the railway heritage on the line and strengthen links with other heritage attractions and the natural landscape.

## **2.6 Line Identity**

- 2.6.1 Develop a strong identity (name, logo etc) either for the Preston to Colne or for the East Lancashire rail network that is featured on publicity, at stations and on trains.

## **2.7 Communication**

- 2.7.1 To work closely with Community Rail Lancashire on the development of the website covering all the Lancashire CRPs, ([www.communityraillancashire.co.uk](http://www.communityraillancashire.co.uk), DalesRail, [www.dalesrail.com](http://www.dalesrail.com) and the Todmorden Curve service, [www.communityraillancashire/lines/todmorden-curve](http://www.communityraillancashire/lines/todmorden-curve)).
- 2.7.2 To work closely with Community Rail Lancashire to develop social media links using Twitter, Facebook, Instagram etc.
- 2.7.3 To work with Community Rail Lancashire to produce the stakeholder newsletter 'Reading Between The Lines' and the Annual Report.

### **3. Partnership Area**

- 3.1 The partnership will cover the East Lancashire railway line between Preston and Colne. The communities of Preston, Blackburn, Accrington, Burnley, Nelson and Colne form the core area.
- 3.2 The partnership will also take in Burnley Manchester Road on the Lancashire to Yorkshire service.
- 3.3 The East Lancashire Community Rail Partnership will work closely with the Clitheroe Line Development Group and other Community Rail Partnerships that may from time to time be formed.

### **4. Management of the Community Rail Partnership**

#### **4.1 Management Group**

4.1.1 This group will be composed of the following people to be nominated by the named body:

- 1 representative from Lancashire County Council
- 1 representative from Community Rail Lancashire
- 1 representative from Blackburn with Darwen Borough Council
- 2 representatives from Northern (of which one will be the Regional Community and Sustainability Manager)
- 1 representative from Network Rail
- 1 representative from Pendle Borough Council
- 1 representative from the Friends of Pendle Stations
- Other representatives may be invited to join the group

4.1.2 The Community Rail Development Officers and / or Community Rail Education Development Officer will form ex officio members of the group.

4.1.3 A representative from the Community Rail Network may attend as an ex officio member of the group.

#### **4.1.4 Remit**

- To set and guide the strategic framework for the development of the Preston to Colne railway line.
- To set the agenda for the line's development in terms of building business cases for rail service developments and enhancements; interchange developments; station developments and infrastructure improvements in partnership with the railway industry.
- To develop a 5 to 10 year strategy for the line and agree an annual Action Plan.
- To take on and manage appropriate staff to undertake the agreed Action Plan targets.
- To monitor and review the Action Plan during the year.
- To agree an annual Marketing Plan (in conjunction with the Clitheroe Line CRP).
- Handle all media relations relevant to the line.
- To meet at least every 2 months or more frequently if the volume of business requires. A meeting of the Management Group will be quorate if there are 4 members of the Group present of which 1 must be from Northern Rail.

- The Management Group will appoint a Chairman and Secretary and other officers as required. All officers to be appointed on an annual basis with an AGM to be held in April each year.
- The Management Group may establish sub groups to bring forward projects for implementation. Any sub groups that are established will be issue focused and will use the specialist knowledge of the individuals within the particular sub group. Sub groups will work within the terms of reference of the East Lancashire Community Rail Partnership.

## **5. Code of conduct for the CRP**

Adopted at the meeting held on the 18th January 2019.

I/We will always :

- Promote positive relationships to deliver positive outcomes and discussions.
- Champion diversity and inclusion, aiming to ensure that community rail is welcoming, engaging and respectful of everyone.
- Value others by listening and not making assumptions.
- Challenge bullying, harassment, intimidation and report all negative behaviour.
- Never act in a manner that could bring community rail into disrepute.

## Appendix 2 - CLCRP Terms of Reference

### CLITHEROE LINE COMMUNITY RAIL PARTNERSHIP

#### TERMS OF REFERENCE

#### 2. Aims

- 2.1 To develop the (Manchester) Bolton to Clitheroe (Hellifield) line as a showpiece inter-urban railway with well used trains, a high level of community involvement, attractive station facilities, good co-ordination with other forms of transport and a service that meets the needs of local people and visitors and in so doing provides value for money for passengers and taxpayers.
- 2.2 To develop the line as a national demonstration project that focuses on the development of Gateway Stations to areas of natural beauty.
- 2.3 To work closely with Community Rail Lancashire.
- 2.4 To develop links with adjacent Community Rail Partnerships especially the East Lancashire Community Rail Partnership and the Bolton Area Community Rail Partnership.
- 2.5 To develop links with local and regional organisations to provide a stakeholder reference group.
- 2.6 To develop innovative fare schemes for the line.
- 2.7 To improve the financial viability of the service to ensure a secure future for the line.

#### 2. Objectives

##### 2.7 To attract more passengers to the service in order to:

- 2.7.1 Improve access to work, education, shops and the countryside.
- 2.7.2 To enable the line to play a more effective part in contributing to the local transport network through relieving congestion especially into the urban centres of Blackburn, Bolton, Salford and Manchester and providing a more sustainable way to access the countryside.
- 2.7.3 To work with Community Rail Lancashire to implement its 'Four Year Strategic Education Plan'.
- 2.7.4 To work closely with Community Rail Lancashire to agree key objectives for the CRDOs.
- 2.7.5 To improve the service in order to justify enhancements to the type of trains used on the line and the frequency of the service especially between Blackburn and Manchester.

#### 3. Implementation

##### 3.1 To provide improved rail services and facilities through:

- 3.1.1 Improved station facilities.
- 3.1.2 Improved information for users and visitors.
- 3.1.3 Improved train connections at Blackburn, Bolton and Manchester.
- 3.1.4 Improved bus links to/from the key interchanges at Clitheroe Interchange, Blackburn, Bolton and Manchester Victoria.
- 3.1.5 Improved park and ride facilities.
- 3.1.6 Improved quality of rolling stock.
- 3.1.7 Improved service frequencies.
- 3.1.8 Improved journey times
- 3.1.9 New station facilities where appropriate.
- 3.1.10 Develop stations as gateways to the local community.
- 3.1.11 Improve walking routes between stations and their hinterland.
- 3.2 All projects will be assessed through the development of an appropriate Business Case or Market Assessment and where funds are likely to be available for implementation.
- 3.3 **Sustainable Development**
  - 3.3.1 To develop links with regeneration and tourism agencies in the corridor to ensure that the railway is at the heart of sustainable development strategies. This may include:
  - 3.3.2 Links with the housing market renewal.
  - 3.3.3 Links with environmental projects.
  - 3.3.4 Encouraging community enterprise along the line.
  - 3.3.5 Links with tourism initiatives.
- 3.4 **Community Involvement**
  - 3.4.1 To encourage community participation, particularly at stations.
  - 3.4.2 To support and encourage the work of line user groups.
  - 3.4.3 To establish and support 'station partnerships' wherever possible.
  - 3.4.4 To encourage community art initiatives at stations and on the train.
  - 3.4.5 To develop links with local schools and colleges.

- 3.4.6 To become a member of relevant LCEPs (Local Cultural Education Partnerships).
- 3.4.7 To engage with local schools, colleges and universities.
- 3.4.8 To encourage local railway staff involvement in the CRP.
- 3.4.9 To involve local and regional organisations in informing the work of the partnership through the development of a stakeholder reference group (this will be undertaken jointly with the East Lancashire CRP).

### **3.5 Landscape**

- 3.5.1 To develop the railway as a means of accessing the natural landscape, country parks and other recreational facilities.

### **3.6 Communication**

- 3.6.1 To work with Community Rail Lancashire on the development of the website covering all the Lancashire CRPs ([www.communityraillancashire.co.uk](http://www.communityraillancashire.co.uk)) and DalesRail ([www.dalesrail.com](http://www.dalesrail.com)).
- 3.6.2 To work with Community Rail Lancashire to develop social media links such as Twitter, Facebook and Instagram.
- 3.6.3 To work contribute to Community Rail Lancashire's stakeholder newsletter 'Reading Between The Lines' and its Annual Report.

## **4. Partnership Area**

- 4.1 The partnership will cover the railway line between Bolton and Clitheroe and the rail service between Manchester and Clitheroe along with the DalesRail service between (Blackpool) Blackburn and Hellifield (Carlisle). The communities of Bolton, Darwen, Blackburn, Whalley and Clitheroe will form the core area.
- 4.2 The Clitheroe Line Community Rail Partnership will work closely with the East Lancashire Community Rail Partnership and other Community Rail Partnerships.

## **5. Management of the Community Rail Partnership**

### **5.1 Management Group**

- 5.1.1 This group will be composed of the following people to be nominated by the named body:
  - 1 representative from Lancashire County Council
  - 1 representative from Community Rail Lancashire
  - 1 representative from Blackburn with Darwen Borough Council
  - 1 representative from Transport for Greater Manchester.
  - 2 representatives from Northern (of which one will be the Regional Communities and Sustainability Manager)
  - 1 representative from Network Rail
  - 1 representative from Ribble Valley Rail
  - 1 representative from Ribble Valley Borough Council

- 1 Representative from the Bolton & South Lancashire CRP
- Other representatives may be invited to join the group

5.1.2 The Community Rail Development Officer and / or Community Rail Education Development Officer will form ex officio members of the group

5.1.3 A representative from Community Rail Network may attend as an ex officio member of the group.

## 5.2 Remit

- To set and guide the strategic framework for the development of the (Manchester) Bolton to Clitheroe (Hellifield) railway line.
- To set the agenda for the line's development in terms of building business cases for rail service developments and enhancements; interchange developments; station developments and infrastructure improvements in partnership with the railway industry.
- To develop a 5 to 10 year strategy for the line and agree an annual Action Plan.
- To take on and manage appropriate staff to undertake the agreed Action Plan targets.
- To monitor and review the Action Plan during the year.
- To agree an annual Marketing Plan (in conjunction with the East Lancashire CRP).
- Handle all media relations relevant to the line.
- To meet at least every 2 months or more frequently if the volume of business requires. A meeting of the Management Group will be quorate if there are 2 members of the Group present of which 1 must be from Northern Rail.
- The Management Group will appoint a Chairman and Secretary and other officers as required. All officers to be appointed on an annual basis with an AGM to be held in April each year.
- The Management Group may establish sub groups to bring forward projects for implementation. Any sub groups that are established will be issue focused and will use the specialist knowledge of the individuals within the particular sub group. Sub groups will work within the terms of reference of the Clitheroe Line Community Rail Partnership.

## 6. Code of conduct for the CRP

Adopted at the meeting held on the 18th January 2019.

I/We will always :

- Promote positive relationships to deliver positive outcomes and discussions.
- Champion diversity and inclusion, aiming to ensure that community rail is welcoming, engaging and respectful of everyone.
- Value others by listening and not making assumptions.

- Challenge bullying, harassment, intimidation and report all negative behaviour.
- Never act in a manner that could bring community rail into disrepute.

## Appendix 3

### Active station partnerships along the East Lancashire and Clitheroe Lines:

#### East Lancashire Line

**Colne** – Colne in Bloom (Dorothy Lord – [dlord462@btinternet.com](mailto:dlord462@btinternet.com)).

**Nelson** – Friends of Pendle Stations (Derek Jennings – [derek.jennings01@gmail.com](mailto:derek.jennings01@gmail.com)).

**Brierfield** - Friends of Pendle Stations (Derek Jennings – [derek.jennings01@gmail.com](mailto:derek.jennings01@gmail.com)).

**Huncoat** – Hands on Huncoat (Barbara Russell – [brussell1952@talktalk.net](mailto:brussell1952@talktalk.net)).

**Accrington** - Broadfield Specialist School for the Accrington Station Community Garden

**Church & Oswaldtwistle** – Church & Oswaldtwistle Rotary Club (Michael Nelson – [michaelnelson1805@btinternet.com](mailto:michaelnelson1805@btinternet.com)).

**Rishton** – Rishton Prospects (Colin Cooper – [colincooper30@ntlworld.com](mailto:colincooper30@ntlworld.com))

**Blackburn** – Crosshill Specialist School

**Bamber Bridge** – Friends of Bamber Bridge Station (Sue Simpson – [ssimpson@southribble.gov.uk](mailto:ssimpson@southribble.gov.uk))

**Lostock Hall** – Friends of Lostock Hall Station (Jeffrey Harrison – [jeffreyharrison123@btinternet.com](mailto:jeffreyharrison123@btinternet.com)).

#### Clitheroe Line

**Ribble Valley Rail** volunteers act as Friends of Stations for the following locations:

**Clitheroe, Whalley, Langho, Ramsgreave & Wilpshire, Darwen & Entwistle** (Brian Haworth)

#### School involvement in 2020:

Accrington - Broadfield Specialist School & Sisters group



Blackburn - Blackburn Central High School with Crosshill Specialist School at BCHS



## **Appendix 4: The Management Committee**

### **The Management Group is made up of the following representatives:**

Ribble Valley Rail	Marjorie Birch (Chair)
Blackburn with Darwen BC	Melanie Taylor (Vice Chair)
Community Rail Lancashire	Richard Watts (Secretary)
Lancashire County Council	Mike Cliffe
Ribble Valley Borough Council	Colin Hirst
TfGM	Mark Angelucci
Pendle Borough Council	Sandra Farnell
Bolton Area CRP	John Byrne/Steph Dermott
Northern	Owain Roberts, Regional Stakeholder Manager & Martin Keating, Regional Community & Sustainability Manager
Northern	Director of Stakeholder and Community Engagement (Carolyn Watson)
Network Rail	Dan Coles & Devon Wall
Community Rail Network	Ian Davis
Friends of Pendle Stations	Derek Jennings
Ribble Valley Rail	Peter Eastham

### **Ex Officio members of the Management Group:**

Simon Clarke	Community Rail Development Officer
Caroline Holden	Community Rail Development Officer
Shahiesta Raja	Community Rail Education Development Officer
Cheryl Sandford	CEL (Connecting East Lancashire – Blackburn)
Amanda Jennings	CEL



## Appendix 6: Financial Update

### Income

Grant income is actual and may not be the same as bid for.  
This table will be updated as projects are completed and grants claimed.

Financial year	2021/22	2022/23
<b>Core funding</b>		
Northern East Lancashire CRP	Est 28,000	est28,000
Northern Clitheroe Line CRP	Est 28,000	est28,000
Avanti West Coast (a)	Est 8,000	Est8,000
<b>Sub total</b>	<b>64,000</b>	<b>64,000</b>
<b>Grants received for special projects</b>		
Clitheroe Cantilever Shelter		
RJR Clitheroe - Hellifield		
<b>Sub total</b>		
<b>GRAND TOTAL</b>		

Notes:

- a. The grant from Avanti covers 3 CRPs and has been adjusted to reflect this. The amount is subject to confirmation by Avanti West Coast and is uplifted annually in line with RPI.

## Appendix 7: Passenger station footfall data (source ORR)

### Key Dates:

17<sup>th</sup> May 2015: Introduction of the Blackburn to Manchester Todmorden Curve service.

10<sup>th</sup> December 2017: Introduction of hourly Sunday service Preston to Colne

11<sup>th</sup> December 2017: Introduction of half hourly service Blackburn to Manchester on Mondays to Saturdays

May 2018: Introduction of half hourly service between Blackburn and Manchester via Darwen

From March 2020 onwards due to Covid -19 all services have operated at reduced TTs throughout the year with slow restoration to pre Covid 19 levels.

### Clitheroe to Manchester

Station	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21 Covid-19
<b>Clitheroe</b>	<b>287,502</b>	<b>240,112</b>	<b>284,362</b>	<b>271,350</b>	<b>263,656</b>	<b>305,258</b>	
Whalley	78,184	71,782	83,182	78,720	76,684	86,134	
Langho	46,058	35,734	43,996	37,526	37,850	45,706	
Ramsgreave & Wilpshire	111,714	96,832	113,542	96,980	94,584	111,452	
<b>Blackburn</b>	<b>1,264,374</b>	<b>1,159,802</b>	<b>1,277,930</b>	<b>1,258,190</b>	<b>1,200,186</b>	<b>1,323,216</b>	
Darwen	326,668	235,122	322,972	289,574	268,350	351,974	
Entwistle	15,036	10,596	16,662	12,852	10,890	15,778	
Bromley Cross	371,452	291,754	360,602	311,434	328,540	412,582	
Hall I' th' Wood	139,796	116,428	157,280	142,832	177,182	214,064	
Bolton	3,518,716	2,886,316	3,240,136	2,950,294	3,074,022	3,262,460	

## Preston to Colne/Burnley Manchester Rd

Station	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21 Covid -19
Bamber Bridge	83,172	86,178	89,676	88,720	68,764	87,266	
Lostock Hall	41,442	41,510	39,788	44,550	31,138	38,602	
Pleasington	10,102	9,630	9,570	9,362	6,974	10,844	
Cherry Tree	42,700	40,490	40,136	38,012	29,634	41,128	
Mill Hill	70,458	71,840	73,470	69,456	56,492	72,962	
<b>Blackburn</b>	<b>1,264,374</b>	<b>1,159,802</b>	<b>1,277,930</b>	<b>1,258,190</b>	<b>1,200,186</b>	<b>1,323,216</b>	
Rishton	53,850	50,796	52,226	51,014	40,458	45,082	
Church & Oswaldtwistle	41,812	40,426	39,486	39,064	28,738	37,920	
<b>Accrington</b>	<b>382,678</b>	<b>433,618</b>	<b>460,472</b>	<b>459,414</b>	<b>422,806</b>	<b>465,758</b>	
Huncoat	23,058	22,870	25,008	22,380	18,878	24,918	
Hapton	18,228	15,054	16,344	16,554	14,274	15,110	
Rose Grove	43,176	57,258	71,916	80,874	61,064	73,584	
Burnley Barracks	25,834	24,572	20,080	22,130	18,028	26,008	
Burnley Central	145,328	128,614	125,778	120,326	91,204	102,278	
Brierfield	31, 548	31,504	33,350	31,350	25,504	37,688	
Nelson	131,864	129,762	132,970	123,230	97,446	121,256	
Colne	96,830	96,946	95,598	92,132	66,000	81,126	
<b>Burnley Man Rd</b>	<b>273,000</b>	<b>393,304</b>	<b>433,398</b>	<b>451,266</b>	<b>422,116</b>	<b>482,736</b>	

## APPENDIX 8 MARKETING & PROMOTIONAL PLAN

Project	Activity	Timescale	Outputs	Notes
<b>1a. DalesRail</b>	<b>Lead CRL with CLCRP &amp; ELCRP</b>			
	Produce brochures	By April 2021	Limited production	
	Produce posters	By April 2021	30 produced and displayed	
	Update fares	By April 2021		
	Update website Dalesrail.com	On-going	Weekly updates throughout season	
	Launch service	16th May, 2020		
	Weekly web and social media updates	Through season		
	Monitor passengers on train	Throughout season		
	Monitor passengers taking part in guided and non guided walks	Throughout season	X people joining a guided walks X people on a self guide walk	
<b>1b Guided walk programme</b>	Lancashire Rail ramblers lead a programme of guided walks	From September 2021	XX guided walks XX leaflets produced XX posters produced	Programme suspended March 2020 due to Covid-19.
<b>2. Todmorden Curve and Clitheroe Line Services</b>				
<b>2.1 Concertina timetables and posters</b>	<b>Lead CRL with East Lancashire CRP</b>			
Todmorden Curve	Design and print concertina TT for the May and		XX TTs printed and distributed.	

Project	Activity	Timescale	Outputs	Notes
	December 2021 timetables.			
	Design and print posters for May and Dec 2021 timetable changes		XX posters printed and displayed	
Clitheroe Line	Design and print concertina TT for the May and Dec 2021 timetable changes.		XX TTs printed	Locally distributed by members of RVR, CRP and Friends groups
<b>3: Amazing Women by Rail</b>				
	Continue to distribute booklets	On-going		
	Create film to celebrate Rachel Kay-Shuttleworth	Commissioned but timescale to be determined	Film Artwork for display at a local station	
	Maintain promotion on front cover of CRL website.	On-going	Space on front page of CRL website.	
<b>4: Web development</b>				
	Refresh Todmorden Curve service web page on CRL website	On-going		News items placed on <a href="http://www.communityraillancashire/lines/todmorden-curve/">www.communityraillancashire/lines/todmorden-curve/</a>
	Refresh CRL, CLCRP and DalesRail websites	On-going		
<b>5. Colne Rhythm &amp; Blues Festival</b>				
		Design, print and	TBC depending on Covid-19	Cancelled 2021

<b>Project</b>	<b>Activity</b>	<b>Timescale</b>	<b>Outputs</b>	<b>Notes</b>
		display promotional posters	restrictions	
		Run Music Train on XX August		
<b>6. Beer Festivals</b>				
		Design, print and display promotional posters	Clitheroe Beer Festival - TBC Pendle Beer Festival – postponed to 2022.	
<b>7. CRL Annual Report &amp; newsletters</b>	<b>Lead CRL with input from EL &amp; CL CRPs</b>			
		2020 report produced by March 2021		Input from CRP Chairs and CRL Team. Annual report completed circulated April 2021.
	<b>Lead CRL with input from EL &amp; CL CRPs</b>			
<b>8. Northern Community Rail Annual Report</b>	<b>Lead Northern with input from EL &amp; CL CRPs and CRL</b>			
		By February 2021 report to Northern		Input from CRP Chairs and CRL Team
		By April report published by Northern		
<b>9 Along the Line (RGW)</b>				
	<ul style="list-style-type: none"> <li>Work with 1 Ribblesdale secondary school</li> </ul>	Artwork completed Dibond and vinyl's to be	<ul style="list-style-type: none"> <li>Various artwork displays at RGW</li> <li>Explanatory poster</li> <li>2 mini films produced.</li> </ul>	<ul style="list-style-type: none"> <li>Project on-going.</li> <li>Pupils taken to Manchester - carried out on train mini survey.</li> <li>Mini films produced – see link above.</li> </ul>

<b>Project</b>	<b>Activity</b>	<b>Timescale</b>	<b>Outputs</b>	<b>Notes</b>
	Clitheroe and Blackburn College for displays at RGW	produced	<ul style="list-style-type: none"> <li>• Launch event to be arranged</li> </ul>	<ul style="list-style-type: none"> <li>• Funding CEL &amp; CRL</li> </ul>
<b>10 Mills to Tower (RIS)</b>	•		•	•
	Artist commissioned to work with local primary schools to produce artwork for display at the station.	Artwork completed by March 2020 Display delayed due to waiting licence from NwkR	<ul style="list-style-type: none"> <li>• Local artist commissioned.</li> <li>• 3 local primary schools involving 180 pupils.</li> <li>• Artwork produced and most stored at ACR pending NwkR licence.</li> </ul>	<ul style="list-style-type: none"> <li>• NwkR licence required to allow artwork to be fixed fence on BBN platform.</li> <li>• Some di-bond fixed to fence on ACR platform.</li> <li>• Project part funded by CRDF.</li> </ul>
<b>11 Back on Track</b>				
	Launch event at Darwen station to showcase artwork produced by young people helped by Child Action NW (CANW)	Pending easing of Covid-19 restrictions	<ul style="list-style-type: none"> <li>• Artwork displayed at Darwen Station</li> </ul>	•



Brand new artwork celebrating the Memorable Journeys project with pupils from Peel Park primary school on 18<sup>th</sup> September 2020



Connecting Brierfield – artwork on display at the station.



Ribblesdale High Sch on the train to Manchester



Rishton From the Mills to the Tower